

# LTYC Training Assistance Policy

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*Board Approved 3/5/2020*

Our Volunteers time', knowledge, and sailing passion is our most precious resource.

LTYC, Co-sponsored by the City of Greensboro Parks & Recreation, helps its volunteers do what they love to do! Sail and get others sailing!

In partnership with US Sailing, SAYRA, LTYC provides monetary assistance to our members obtaining training certifications associated with sailing.

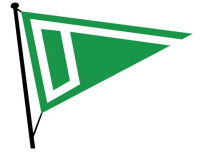
The purpose of providing this training assistance is to encourage LTYC members to:

- Improve skills needed to support the sport of sailing at the club, regional, and national level.
- Conduct and encourage participation in training programs directed toward the development of sailing abilities.
- Encourage others to get certifications.

LTYC Training Assistance for Instructor Certification directly offsets City classroom fee charges.

## Training Assistance Policy

1. Each year, the board
  - a. budgets the annual assistance amount for the next year which the membership approves at the annual meeting.
  - b. reviews & approves the current year training assistance policy.
2. If the budget is depleted, the board may elect to add to the funds, defer disbursement to next year, or decline the request.
3. Members are encouraged to reserve class slots at the lowest discounted rate.
4. Members are encouraged to apply for a Helen Hanley grant prior to submitting a training assistance request to LTYC for training that is covered by Helen Hanley.
5. Members are encouraged to travel with other members and seeking local hosting from the sailing community to defray costs.
6. Members submit their training assistance requests to LTYC Rear Commodore for approval prior to the event, or to the Commodore if Rear Commodore is an interested party.
7. Gas & Lodging assistance is available when travel is >50 miles.
8. Assistance is for actual expenses.
9. Receipts are required for assistance.
10. Assistance is disbursed after the training is completed. Passing is not required.



# LYYC Training Assistance Policy

11. LTYC Rear Commodore approves assistance up to \$325 per member per year as allowed by the budget using the below guidelines. An additional \$100 is available for Level 1 Instructor Certification

	A	B	C	E	F	G	H	I	J	K	
1	<b>Certification</b>	<b>Cost</b>	<b>Helen Hanley</b>	<b>Balance</b>	<b>% coverage</b>	<b>Sponsor</b>		<b>Days Lodging</b>	<b>T&amp;E Coverage</b>	<b>Sponsor Total</b>	
2	Level 1 Fee	370	200	170	100.00%	170.00		4	250	420.00	
3	Level 2 Fee	315	200	115	100.00%	115.00		2	150	265.00	
4	Race Mgmt 1-day Fee	35	35	0	100.00%	0.00		1	100	100.00	
5	Race Mgmt 2-day Fee	35	35	0	100.00%	0.00		2	150	150.00	
6	Judge Fee	35	35	0	100.00%	0.00		1	100	100.00	
7	Power Boat Fee	35	35	0	100.00%	0.00		1	100	100.00	
8	Background Check	25	0	25	100.00%	25.00		0	0	25.00	
9	CPR	95	0	95	50.00%	47.50		0	0	47.50	
10											
11	<b>Travel and Expense</b>										
12	Lodging/night - Estimate	75	0		Fixed/day	30.00					
13	Meals/day Estimate	40	0		Fixed/day	20.00					
14	Gas (Estimate)	100	0	100	Flat	50.00					
15											
16	<b>Flat Sponsored Events</b>										
17	Regional Symposium estimate	50	0	50	Flat	50.00					
18	National Symposium estimate	200	0	200	Flat	200.00					
19	One Design Symposium estimate	100	0	100	Flat	100.00					
20	SAYRA Annual Meeting Approx	300	0	300	Flat	100.00					
21	Other	TBD	0	TBD	TBD	TBD					
22											
23	<b>Typical Level 1 Example</b>										
24	Level 1	420.00									
25	Background Check	25.00									
26	CPR	47.50									
27	Total	492.50									
28											
29	<b>Accelerated Training Example</b>										
30	Level 1	420.00									
31	Race Mgmt 1 day	100.00									
32	Background Check (US Sailing CRO)	0.00									
33	CPR	47.50									
34	Power Boat	100.00									
35	Regional Sailing Symposium	50.00									
36	Total	717.50									

- a. Should the Helen Hanley fund decline the request, the LTYC Rear Commodore can approve up to the Helena Hanley fund amount.
- b. The Rear Commodore may request a board review of funding requests not covered by the guidelines.